



# Job Application Form

PLEASE COMPLETE REQUESTED INFORMATION (PLEASE PRINT)

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_

If hired, can you supply proof that you are legally permitted to work in Canada? Y\_\_\_ N\_\_\_

(Supporting documentation will be required prior to the commencement of employment)

Are you of legal age to work in your province? Y\_\_\_ N\_\_\_

Have you ever been interviewed with Active Towing and Recovery? Y\_\_\_ N\_\_\_

Have you ever worked for us before? Y\_\_\_ N\_\_\_

If yes, where and when? \_\_\_\_\_

Have you been convicted of a criminal offence which is connected to the position you are applying for and for which pardon has not been granted? Y\_\_\_ N\_\_\_

If yes, please provide details regarding the nature of the infraction(s):

\_\_\_\_\_

(a criminal conviction will not necessarily be a bar to employment)

## TELL US WHAT YOU ARE LOOKING FOR:

Position desired: \_\_\_\_\_

Full-time:\_\_\_ Part-time:\_\_\_ Temporary / seasonal: \_\_\_

When can you start? \_\_\_\_\_

How many days out of each week can you work? \_\_\_\_\_

How many hours can you work weekly? \_\_\_\_\_

What hours are you available to work each week?

(Your unavailability to work on any particular day will not necessarily be a bar to employment)

MONDAY:	TUESDAY:	WEDNESDAY:	THURSDAY:
FRIDAY:	SATURDAY:	SUNDAY:	



## TELL US MORE ABOUT YOURSELF

Why do you want to work for Active Towing and Recovery?

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How would you describe great customer service?

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What are the things you liked about your previous jobs?

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What are some of the things you did not like about your previous jobs?

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## TELL US ABOUT YOUR PAST JOBS:

Start with your most recent employer. You may include as part of your employment history any work performed on a volunteer basis, but please do not include specific information concerning membership in organizations which are identified by religion, ethnic background or any other prohibited grounds of discrimination.

Position 1:

Where did you work? (Include phone number) \_\_\_\_\_

When? (Start and end dates) \_\_\_\_\_

What was your title? \_\_\_\_\_ Salary? \_\_\_\_\_

What were your responsibilities? \_\_\_\_\_

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Why did you leave?

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Who was your supervisor? \_\_\_\_\_

May we call them? Y \_\_\_ N \_\_\_

Position 2:

Where did you work? (Include phone number) \_\_\_\_\_

When? (Start and end dates) \_\_\_\_\_

What was your title? \_\_\_\_\_ Salary? \_\_\_\_\_

What were your responsibilities? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why did you leave? \_\_\_\_\_  
\_\_\_\_\_

Who was your supervisor? \_\_\_\_\_

May we call them? Y \_\_\_ N \_\_\_

Position 3:

Where did you work? (Include phone number) \_\_\_\_\_

When? (Start and end dates) \_\_\_\_\_

What was your title? \_\_\_\_\_ Salary? \_\_\_\_\_

What were your responsibilities? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why did you leave? \_\_\_\_\_  
\_\_\_\_\_

Who was your supervisor? \_\_\_\_\_

May we call them? Y \_\_\_ N \_\_\_



**EDUCATION**

<i>Type of School</i>	<i>Highest Grade/ Year Completed</i>	<i>Course of Study or Major</i>
High School or equivalent	9 10 11 12 13	
College or University	1 2 3 4	
Vocational or Trade School		
Graduate School		
Other		

List any related certifications or licenses you currently possess:

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Who may we call for a reference? (Teachers, counselors, etc.)

Name, phone number, relationship to you: \_\_\_\_\_

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Name, phone number, relationship to you: \_\_\_\_\_

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